



The Law Offices Of  
**Daniel J Miller**

Daniel J. Miller  
dan@legaldefense.com

Jeffrey R. Blair  
jeffrey@legaldefense.com

John E. Robins, Jr.  
john@legaldefense.com

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Our firm was started in 2001 by Daniel J. Miller. We represent clients in various aspects of the law, including divorce, child custody, support, and paternity cases, along with criminal defense and personal injury. We strive to customize solutions for each client's unique challenges.

Our graduate legal internships provide entry level experience, working closely with our attorneys and support staff. Internships require a minimum of 15 hours per week for a period of two months. Interns receiving paid compensation are considered part-time, seasonal employees. Our firm will work with students seeking academic credit for their work through an externship or other similar program.

Our small (*but busy and growing*) practice currently has an opening **May-September** for a law student that has 1) completed coursework AND 2) has an interest in family and/or criminal defense law. There is potential for this position to expand to greater responsibility and increased hours, offering great on-the-job training.

The ideal candidate should be a second or third-year student AND possess excellent organizational and research skills, pay attention to detail, and have experience with Microsoft Office products. Skills that will be offered will include but are not limited to trial support and drafting legal documents under the supervision of an attorney.

**Summer application cut-off date: April 30, 2024**

Please complete the following application and submit to [rebecca@legaldefense.com](mailto:rebecca@legaldefense.com), along with the following items:

- 1) a cover letter that states the reasons you want to work in our firm, and
- 2) your resume, and/or
- 3) official or unofficial transcript, and
- 4) a brief writing sample (less than 10 pages).

**General.**

Full name:

Current address:

Summer address:

Telephone 1:

Telephone 2:

Email 1:

Email 2:

What areas of law are you interested in?  
If other, please specify.

**Education.** *You may refer to your resume in lieu of providing the following information.*

School currently attending: \_\_\_\_\_ Class Yr. \_\_\_\_\_

attending:

List the colleges, universities and law schools attended, and the dates and degrees earned, and approximately class ranking (by percentage or quartile):

Name	Dates	Degree Earned
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List any law school honors (e.g. law review, moot court participation or class standing):

Is this internship for credit? Yes  or No  If yes, number of credits: \_\_\_\_\_

To set up your internship with your school, please provide the following information:

Advisor name:

Phone number:

Email

address:

List all financial assistance from any educational institution you will receive for this position:

List all classes you have taken related to family and/or criminal law, procedure and/or evidence:

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**Other skills.**

List all of your skills and capabilities in the following areas:

Languages other than

English

Legal research (ex:

Westlaw or Lexis-Nexis

Word processing

software

Other notable skills:

**Volunteer work.** *Please list any volunteer work not listed as employment on your resume.*

Place

Dates

Position

Responsibilities

Place  
Dates  
Responsibilities

Position

**Supplemental information.**

List all instances, if any, in which you were arrested or charged in any civil or criminal proceeding (including school disciplinary charges) with any illegal conduct or conduct alleged to involve moral turpitude, dishonesty, and/or unethical conduct.

**References.**

Name  
Affiliation  
Phone #/Email

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Proposed dates of  
position  
Proposed hours

Signature of Applicant  
Date

\*This application may be hand or typewritten. If you require more space for your answer than is provided following the question, please use additional sheets, identifying the question, and attach the supplemental sheets to the end of this application. This Office provides equal opportunity to all persons regardless of their race, gender, national origin, sexual orientation, religion, age, or disability. No person will be denied a position for any of these reasons. Although interns serve "at-will," no one will be terminated or subjected to adverse action because of race, gender, national origin, sexual orientation, religion, age, or physical ability.